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|  **ATTENDANCE AND APOLOGIES FOR ABSENCE** |
|  | **PRESENT:** |
|  | **Committee Members:** |
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| Helen Newman Isabella Paton Jackie Fahey | (Treasurer)(Secretary)(Membership) |

 **GUESTS:** |
|  | None**APOLOGIES:**Simon Taylor, Oliver Hockman, George Woods, Sara Lacy |

1. **Agreement of previous minutes & matters arising**

The minutes of the previous meeting were not available. Isabella agreed to send them on.

1. **Publicity**

The new members’ leaflets have been printed and some of them have been delivered to households on the Estate. The remainder need to be delivered asap, subject to Covid restrictions, which have caused a further delay in distribution.

The leaflet holders have arrived and need to be installed.

The poster needs to be finalised and put in the notice board at the Community Centre & shop windows.

**Action Points**

* Deliver leaflets (All)
* Install leaflet holders (TBC)
* Finalise poster and put up posters (All)
1. **Current Projects**

The planted area has settled in well. The fence needs to be finished.

The English Bluebell bulbs were planted on 29th October.

A local builder has agreed to install the Table Tennis table for a much lower price than the previous quotation. He is currently investigating whether he can source the materials for free from one of his suppliers.

**Action Points**

* Finish fence (TBC)
* Organise Table Tennis table installation (IP)
1. **Finance / Grants Update**

Bank account has £4814.92 balance. Helen to reimburse Isabella’s expenses for the leaflets, leaflet holder, planting materials and Bluebell bulbs.

**Action Points**

* Process expenses (HN)
1. **Membership Update**

Jackie confirmed that she has been writing to members to request membership renewal payments for the 2020-2021 year. Just over 30 people have renewed to date.

The Standing Order form for one member needs to be reissued.

**Action Points**

* Reissue Standing Order Form (JF)
1. **Events**

There was a further discussion regarding a possible ‘Fairy/Superhero’ glade in the woods. In addition a bug hotel would be great.

The possibility of planting more trees was discussed as the Woodland Trust are providing them for free.

There was a discussion about the possibility of a table tennis competition in 2021 to launch the new table.

1. **Any Other Business**

None.

1. **NEXT MEETINGS (usually 3rd Wednesday of the month)**

25th November. No meeting in December.