|  |  |  |
| --- | --- | --- |
| **ATTENDANCE AND APOLOGIES FOR ABSENCE** | | |
|  |  | | |  |
|  | **PRESENT:** |
|  | **Committee Members:** |
|  | |  |  | | --- | --- | | Simon Taylor  Helen Newman  Isabella Paton  Oliver Hockman | (Chairman)  (Treasurer)  (Secretary) | |
|  | **GUESTS:**  Stephen Parker  Sharyn Wheale  **APOLOGIES:**  Jackie Fahey (Membership) | | |  |

1. **Agreement of previous minutes & matters arising**

The minutes of the previous meeting were agreed by all as a true and accurate record of the meeting. The majority of matters arising were either completed, or covered by agenda items.

1. **Easter Egg Hunt**

It was agreed that this was a great success. Helen confirmed that she had banked £452.50, although there were still some expenses to be paid.

1. **Spring Planting Days**

The spring planting days are planned for 14/21 April to prepare the ground and 12/13/20 May for planting. The 14th May made a good start to clearing the brambles and volunteers from Boeing are joining us on 20th April to finish clearing. A rotavator, bark chippings, fence posts/rails and compost have been ordered. The aim for 21st April is to rotavate the soil, put down compost, weed matting and bark chippings, ready for planting in May. In addition to erect the fence.

Plants need to be sourced.

**Action Points**

* Turn up and help (All)
* Source plants

1. **Wildlife trail / Bridges Projects**

The wildlife trails have been ordered. No progress to report on the bridges.

1. **Membership Update**

The membership year ended on 31st March. Jackie to issue renewal reminders.

**Action Points**

Issue membership renewal reminders (Jackie)

1. **Finance Update**

Helen confirmed that there was approximately £2,500 in the bank account.

**Action Points**

* Prepare accounts (Helen)

1. **AGM**

Rather than having a separate AGM, it was agreed to prepare the papers for the AGM and have them available at a future meeting / action/community day. Any formalities e.g. to appoint officers to the Committee could be done at one of these events.

1. **Any Other Business**

Simon had attended the resident’s meeting at the Harlington Centre and gave an overview of the discussions and presentations.

Isabella has chased the Council about the outstanding paving around the onion.

1. **NEXT MEETINGS (usually 3rd Wednesday of the month)**

16th May, 20th June, 18th July. No meeting in August.