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| **FRIENDS OF ANCELLS FARM (FOAF)**  **MINUTES OF COMMITTEE MEEETING**  **WEDNESDAY 21st MAY 2014, 20:00-22:00** | | FOAF  Ancells Farm  Fleet  Hampshire  GU51 2XF  **Web:**  <http://www.ancellsfarm.org.uk/>  **Email:** [committee@ancellsfarm.org.uk](mailto:committee@ancellsfarm.org.uk)  **Author:** Sam Hallam Wright | |

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| **1.** | **ATTENDANCE AND APOLOGIES FOR ABSENCE** | |
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|  | **PRESENT:** |  |
|  | **Committee Members:** |  |
|  | Isabella Paton (IP) | (Membership) |
|  | Sam Hallam Wright (SHW) | (Minutes) |
|  | Helen Newman (HN) |  |
|  | Jonathan Wright (JW) |  |
|  | Paula Clinch (PC) |  |
|  | Nigel Clinch (NC) |  |
|  | Phil Fahey (PF) |  |
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|  | **Councillor Representatives:** |  |
|  | Stephen Parker (SP) | (District Councillor) |
|  | George Woods (GW) | (Fleet Town Councillor) |
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|  | **Guests:** |  |
|  | Christopher Bird | Fleet Baptist Church |
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|  | **APOLOGIES:** |  |
|  | Natasha Barker (NB) | (Treasurer) |
|  | Lisa Nicholson (LN) |  |
|  | Jackie Fahey (JF) |  |
|  |  |  |
|  | **CIRCULATION:** |  |
|  | Simon Taylor | (Chairman) |

1. **AGREEMENT OF PREVIOUS MINUTES**

The minutes of the previous meeting were agreed by all as a true and accurate record.

1. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

No Matters Arising

1. **ITEM 1 – Easter Egg Hunt**

IP reported that the Easter Egg Hunt Day was a success and a £130 profit was recorded

1. **ITEM 2 – Woodland**

PF reported back to the group the outcome from his meeting with Matt Parratt on 14/5/14.

A copy of the report has been attached to the minutes.

One of the outcomes was that garden waste fly tipping is an issue here and better education of local residents is needed.

It was agreed that an article in the next newsletter would be beneficial

**Action Point:**

Article on fly tipping for next news letter

1. **ITEM 3 - Development Plan (plus woods Dev/management plan)**

SHW has updated the Development Plan and will email to IP for comment next week.

**Action Point**

SHW to email Development Plan

1. **ITEM 4 - Events diary for rest of the year (incl Environment & Faith Festival)**

Events will only be held where 3 volunteers are signed up. With 1 leading the event and 2 helping.

A preliminary list of events has been attached.

1. **ITEM 5 – Benches**

3No. benches are on order. PC and NC advised that they may be able to help with the engraving / blasting of the benches to state that they have been donated by FOAF.

**Action Point**

IP to confirm to PC and NC the type of wood the benches are made from.

1. **ITEM 6 – Swings / Basketball Hoop**

It was agreed that the basketball hoop would be best positioned behind the goals to the south end, facing into the park.

1. **ITEM 7 – It’s Your Neighbourhood & Fleet and Church Crookham in Bloom**

IP has started the draft. The final needs to be sent by mid-June

**Action Point**

IP to send out” It’s Your Neighbourhood & Fleet and Church Crookham in Bloom” draft for comments and then submission

1. **ITEM 8 – Village Green Status**

JW has investigated the procedure for applying for this. The group agreed that this status would provide more of a community feel to the park.

**Action Point**

Committee to provide feedback on the reasoning for this before we approach FTC about the application process for Village Green Status

1. **ITEM 9 – Membership Update**

IP reported that we now have 97 fully paid members, 60 of which were renewals.

However, this is still only 12% of Ancells Farm population!.

**Action Point**

More proactive promoting of FOAF is needed by all

1. **ITEM 10 – Zip Wire**

The flooring type and colour has been agreed. Currently waiting on an installation date.

**Action Point**

To update on an installation date for the zip wire flooring at the next meeting

1. **ITEM 11 – Bike Racks**

Councillor Sharyn Wheale has confirmed that the funding is in place.

**Action Point**

Agree the best location for the bike racks

1. **REVIEW OF FINANCE, PAYMENT AND BUDGET**

Members of the group have requested detailed accounts to be produced.

This is to include the breakdown of recent events so that the profitability can be assessed.

**Action Point**

TB to produce accounts

1. **ANY OTHER BUSINESS**
2. **Fleet Baptist Church**

Chris Bird from the Fleet Baptist Church came to the meeting to introduce himself and inform us that they are endeavouring to move to Ancells Business Park next year. They are interested in working with the community

1. **T-Shirts**

It was suggested that printed t-shirts would be beneficial for committee members to wear at public events.

**Action Point**

PC and SHW to look into the costing of Logo T-Shirts for Committee Members

1. **Newsletter Revival**

It was agreed the a bi-yearly newsletter would help to promote FOAF. If each member wrote one topic, the collation of the newsletter would be less onerous.

1. **Corporate Members of FOAF**

It was suggested that local companies to Ancells Farm should be approached to become corporate members and charge a suggested fee of £250 per annum, dependant on the size.

**Action Point**

To discussed the possibility and any research on Corporate Members at the next meeting

1. **Committee Members**

JW has successfully achieved the position of Councillor on Fleet Town Council. He has therefore decided to step down from the Committee, but will still be attending the meetings as our Council representative.

George Woods has taken up the vacancy on the committee.

1. **NEXT MEETINGS (3rd Wednesday of the month)**

18th June

16th July

20th August

17th September

15th October

19th November

17th December

**SUMMARY OF ACTION POINTS**

**Action Point:**

Article on fly tipping for next news letter

**Action Point**

SHW to email Development Plan

**Action Point**

IP to confirm to PC and NC the type of wood the benches are make from.

**Action Point**

IP to send out” It’s Your Neighbourhood & Fleet and Church Crookham in Bloom” draft for comments and then submission

**Action Point**

Committee to provide feedback on the reasoning for this before we approach FTC about the application process for Village Green Status

**Action Point**

More proactive promoting of FOAF is needed by all

**Action Point**

To update on an installation date for the zip wire flooring at the next meeting

**Action Point**

Agree the best location for the bike racks and apply for funding

**Action Point**

TB to produce accounts

**Action Point**

PC and SHW to look into the costing of Logo T-Shirts for Committee Members

**Action Point**

To discussed the possibility and any research on Corporate Members at the next meeting