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| **1.** | **ATTENDANCE AND APOLOGIES FOR ABSENCE** | |
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|  | **PRESENT:** |  |
|  | **Committee Members:** |  |
|  | |  |  | | --- | --- | | Simon Taylor (ST)  Isabella Paton (IP) Jackie Fahey (JF) | (Chairman)  (Secretary)  (Membership) | |
|  | **APOLOGIES:** |  |
|  | Helen Newman (HN) (Treasurer), Marjorie Withers (MW) |  |
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1. **Agreement of previous minutes & matters arising**

The minutes of the previous meeting were agreed by all as a true and accurate record of the meeting. The majority of matters arising were either completed, or covered by agenda items.

1. **Financial Report**

Helen is progressing the new bank account.

1. **Onion Project**

The onion has been installed and looks beautiful. The paving slabs need to be laid around the edges. Isabella to chase up Fleet Town Council regarding this.

**Action Points**

* Chase FTC regarding paying slabs

1. **Events for the year**

The AGM is currently earmarked as 13th February (n.b. subsequently changed to Monday 27th February), although booking a room at the Community Centre is proving problematic. Isabella to progress this.

Isabella to draft some brief slides confirming

* the work we’ve done last year (basketball hoop, onion, Easter egg hunt)
* ideas still outstanding on the Development plan
* items completed on the Development plan

**Action Points**

* progress room booking & then issue notices
* draft slides

1. **Membership Update**

No new members to date. Jackie to issue the renewal reminder to members.

**Action Points**

* Issue membership renewal notice.

1. **ANY OTHER BUSINESS**

New Committee members urgently required. Isabella has drafted some posters, which were shared out to put up around the estate.

Need to write to members, local schools, volunteer groups, council etc to try and get more members.

**Action Points**

* Put up posters
* Canvas various groups for volunteers

1. **NEXT MEETINGS (usually 3rd Wednesday of the month)**

AGM provisional date Monday 13th February (n.b. subsequently changed to Monday 27th February)

Wednesday 15th February

Wednesday 15th March