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| **1.** | **ATTENDANCE AND APOLOGIES FOR ABSENCE** | |
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|  | **PRESENT:** |  |
|  | **Committee Members:** |  |
|  | |  |  | | --- | --- | | Simon Taylor  Helen Newman  Isabella Paton  Jackie Fahey | (Chairman)  (Treasurer)  (Secretary)  (Membership) | |
|  | |  | | --- | | **Guests:** | | |  |  | | --- | --- | | Chris Scott  Ian Trod |  | |   **APOLOGIES:** |  |
|  | None |  |
|  |  |  |

1. **Agreement of previous minutes & matters arising**

The minutes of the previous meeting were agreed by all as a true and accurate record of the meeting. The majority of matters arising were either completed, or covered by agenda items.

1. **AED – Community Defibrillator**

Chris had been very successful in his application for a free community Defibrillator, worth £2,000. This equipment is suitable for use on adults and children. The preferred site to house this is on the outside of the Community Centre, subject to approval of the Council. The installation needs an electricity supply. Advertising to take place. Encourage as many people as possible to join in training on its use.

**Action Points**

* Contact council
* Find an electrician willing to carry out the installation
* Find volunteers to be trained
* Advertise

1. **Financial Report**

Helen is progressing the new bank account. The updated constitution was signed. Isabella to provide an electronic copy to Helen, who will send a copy to the bank and finalise the new bank account.

**Action Points**

* Get electronic copy of constitution
* Finalise new bank account

1. **Targets for 2017**

Agreement was obtained at the AGM to the goals for 2017 to be:

* replace the fence around the under 5’s play area
* to start fund raising for some new under 5’s play equipment (e.g. replace the swings)
* look at the woodland

In addition, there was a discussion around having an action day to do some litter picking and to try and encourage residents to use the bins provided. Some more ‘dog poo’ fairy signs to be put up in the alley ways.

A FOAF plaque needs to be purchased and fixed onto the Onion.

**Action Points**

* start fund raising
* arrange an action day
* put up dog poo fairy signs
* arrange a plaque for the onion

1. **Easter Egg Trail**

The goal of the event is to raise money towards the new fence. Helen & Jackie are requesting Easter Egg / Raffle donations from Tesco and the pub. All to request / donate raffle prizes.

Posters have been put up in the park – to be put up elsewhere on the estate. Website & Facebook / twitter have been updated. Emails have been issued to members.

**Action Points**

* Obtain eggs & raffle prizes
* Advertise

1. **Membership Update**

Focus is being given to encourage members from previous years to renew their membership. It was agreed to add a standing order mandate to the application form.

**Action Points**

* Issue reminder email to previous members etc
* Update application form

1. **ANY OTHER BUSINESS**

If possible, add a section to the website about responsibility for ownership of roads/paths etc in the estate.

**Action Points**

* Find out about ownership rules
* Update website

1. **NEXT MEETINGS (usually 3rd Wednesday of the month)**

Wednesday 19th April, Wednesday 17th May, Wednesday 21st June