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| **1.** | **ATTENDANCE AND APOLOGIES FOR ABSENCE** | |
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|  | **PRESENT:** |  |
|  | **Committee Members:** |  |
|  | Simon Taylor (ST)  Isabella Paton (IP) | (Chairman)  (Membership & Secretary) |
|  | Helen Newman (HN) |  |
|  | Paula Clinch (PC) |  |
|  | Nigel Clinch (NC) |  |
|  | George Woods (GW)  Jackie Fahey (JF) |  |
|  | **Guests:** |  |
|  | Stephen Parker (SP) | (District Councillor) |
|  |  |  |
|  | **APOLOGIES:** |  |
|  | Natasha Barker (NB) | (Treasurer) |
|  | Sam Hallam Wright (SHW)  Lisa Nicholson (LN)  Nicola Saunders (NS) |  |
|  | Phil Fahey (PF) |  |

1. **AGREEMENT OF PREVIOUS MINUTES & MATTERS ARISING**

The minutes of the previous meeting were agreed by all as a true and accurate record of the meeting. The matters arising were either completed, or covered by agenda items.

1. **Financial Report**

The audit is ongoing. It was agreed that when it was completed the auditor should be invited to a meeting to provide an update.

1. **Events diary for rest of the year**
2. Explorers Hedge Laying – This had been successful in making a good start on the hedge laying and the Explorers had enjoyed it. Help was now required to install the rest of the stakes so that the hedge laying could be finished (this work was not suitable for Explorers). It was agreed that committee members would meet on Sunday 21st September to install some more stakes.
3. Environment & Faith Festival & Autumn Action day – These are timetabled for Saturdays 27th September and 18th October. Disposal of woodland waste was discussed. Isabella agreed to speak to FTC about this.
4. Skittles night – ticket sales so far were slow, however it was expected that these would speed up now that the event was coming closer. It was agreed that as far as possible if each committee member could sell 6 tickets, most of the tickets would be sold.
5. Pub Quiz – IP to speak to Alyson Chorley to suggest date of 16th November.

**Action Points**

* Meet at the park 1pm on Sunday 21st September to install stakes
* IP to speak to FTC about disposal of woodland waste
* IP to speak to AC about date for pub quiz
* All Committee members to try to sell 6 skittles night tickets

1. **Benches**

Two of the benches are installed. IP agreed to speak to FTC about the location of the bench beside the pavilion and also about when the 3rd bench would be installed. ST to arrange for plaques to be engraved, once wording was agreed with FTC. The Committee’s preferred wording is “Provided by Friends of Ancells Farm www.ancellfarm.org.uk”

**Action Point**

* IP to speak to FTC about location of 2nd bench, delivery date for 3rd bench & wording for plaques
* ST to arrange for plaques to be engraved, once wording was agreed with FTC.

1. **Development Plan (Including Woodland)**

IP confirmed that the MUGA had been removed from the draft Development Plan before the latest draft was issued.

**Action Points**

* SHW to finalise the annotated map & land registry. IP to append to the draft Development Plan and add the additional items
* PC to finalise draft estimated costings.
* IP to issue to Bob Schofield for consideration before the October meeting with Fleet Town Council to discuss further.

1. **Swings / Basketball Hoop**

Isabella has confirmed that the £3,137 raised so far came from

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| Table Top Sale  Mums the word in business  Quiz night 2012  Easter Egg Hunt 2013  Barn Dance  Quiz night 2013  Halloween Party 2013  Easter Egg Hunt 2014  Fleet Lions  ‘Have your Say in Hart’ | £ 232.90  £ 85.00  £ 112.00  £ 95.40  £ 62.44  £ 127.00  £ 222.40  £ 200.00 (estimate)  £1,000.00  £1,000.00 |
| **Total** | £3,137.14 |

1. **Membership Update**

No new members in the last month. It was agreed that anyone joining between now and the end of the year be given membership for both 2014 and 2015.

It was agreed to review the FOAF leaflet to see if it can be improved to explain better what membership has to offer people.

**Action Points**

IP to put leaflet review on agenda for next meeting.

1. **ANY OTHER BUSINESS**

IP to speak to FTC about the zip wire seat being raised.

JW has approached FTC about the degeneration of the dragon’s teeth and will report back once a reply has been received.

**Action Points**

* IP to speak to FTC.
* JW to report back about dragon’s teeth.

1. **NEXT MEETINGS (3rd Wednesday of the month)**

15th October

19th November

17th December