|  |  |
| --- | --- |
| **1.** | **ATTENDANCE AND APOLOGIES FOR ABSENCE** |
|  |  |  |
|  | **PRESENT:** |  |
|  | **Committee Members:** |  |
|  | Simon Taylor (ST) Isabella Paton (IP) | (Chairman) (Membership & Secretary) |
|  | Sam Hallam Wright (SHW) |  |
|  | Helen Newman (HN) |  |
|  | Paula Clinch (PC) |  |
|  | Nigel Clinch (NC) |  |
|  |  |  |
|  | **Guests:** |  |
|  | Stephen Parker (SP)  | (District Councillor) |
|  |  |  |
|  | **APOLOGIES:**  |  |
|  | Natasha Barker (NB) | (Treasurer) |
|  | Lisa Nicholson (LN)Nicola Saunders (NS) |  |
|  | George Woods (GW)Phil Fahey (PF)Jackie Fahey (JF) |  |

1. **AGREEMENT OF PREVIOUS MINUTES & MATTERS ARISING**

The minutes of the previous meeting were agreed by all as a true and accurate record. The majority of matters arising were either completed, or covered by agenda items. Ongoing items include:

* + Corporate Members of FOAF – this had been discussed at the previous meeting where it was agreed not to pursue this at the present time. It was agreed to reconsider this once the Development Plan has been signed off.
	+ FOAF Event T-Shirts – PC & SHW to look into the costing of logo T-Shirts for Committee Members
	+ SHW to order hand stamp
1. **Development Plan (Including Woodland)**

A meeting was held on Thursday 26th June to discuss the plan. A map had been annotated with FOAF’s preferred park development items and their general position. It was agreed that a copy could be circulated to Bob Schofield, once the map was appended.

IP has met with Paul Howe, the Biodiversity Officer at Hart District Council and has also discussed the woods with Rachel Jones, the Countryside Warden at Hart District Council. Paul has suggested installing bat and bird boxes in the woods, reseeding the wildflower meadow and also digging a small pond in the bottom corner of the field where the two ditches cross.

Rachel has provided a list of suggested work for the woods and it was agreed to start to pursue these / Paul’s suggestions as part of the Environment & Faith Festival and an autumn action day on 18th October 2014.

It was agreed that Paul’s suggestions be pursued and that the bat/bird boxes and the pond be added to the draft Development Plan. It was agreed that the sand pit suggestion was not appropriate for this particular park.

It was agreed that once the Development Plan is completed that FOAF should contact local companies to investigate whether they can help out with volunteering days.

**Action Points**

* SHW to provide the annotated map to IP. IP to append to the draft Development Plan and add the additional items
* IP to issue to Bob Schofield for consideration before a meeting with Fleet Town Council to discuss further (aim to do this by 31st July).
1. **Financial Report**

NB has suggested 3 dates to meet to go through the accounts. It was agreed that these dates be emailed out to all Committee members to agree the best date.

The latest bank statement is due and it was requested that TB issue a note of the bank balance to members.

It was agreed that Helen Newman and Paula Clinch be added as bank signatories.

**Action Points**

* NB confirm current bank balance once statement received.
* Amend bank signatories.
1. **Grants / Donation**

The various types of grants were discussed.

1. **Events diary for rest of the year**

Skittles night – it was agreed that the advanced cost of this should be £6 per person with a goal of selling 10 teams of 6 people. It was agreed that tickets be offered to FOAF members first, but opened up to non-members at a later date.

It was agreed that the picnic be held on Bank Holiday Monday 25th August 2014.

It was noted that the proceeds of FOAF events would be towards FOAF projects.

**Action Points**

* SHW / PC to prepare tickets. All to help selling them.
* IP to send a password protected copy of the email membership list for SHW / PC to issue an email to members to start advertising tickets.
* HB/NS to provide a cheque for £60 to the Falkners Arms (pay on the night)
* HN / IP to publicise the picnic.
1. **Newsletter**

The newsletter is being delivered.

**Action Point -** SHW and PC to deliver and knock on doors to try and increase membership.

1. **Benches**

The cheque for the three benches is due to be signed on Saturday 19th July.

**Action Point -** TB & NS to provide a cheque to Fleet Town Council. ST to arrange for plaques to be engraved, once purchased.

1. **Swings / Basketball Hoop**

Isabella has confirmed that we have raised £1,137 so far and it was agreed that she approach Fleet Lions to request their £1,000 donation. We have also applied for £1,000 from the ‘Have your Say in Hart’ and encourage everyone to vote. Isabella is investigating two other potential grant applications.

**Action Point** – IP to write to Fleet Lions & pursue other grant applications.

1. **Village Green Status**

JW had discussed with Bob Schofield. Fleet Town Council are not keen on this idea at present and it was therefore agreed to postpone pursuing this until a more suitable time.

1. **It’s Your Neighbourhood & Fleet and Church Crookham in Bloom**

The IYN assessment has taken place, supported by Bob Schofield and the new Facilities Manager at Fleet Town Council, Deborah. This went well and we await the outcome in September.

Natasha will attend the Fleet and Church Crookham in Bloom assessment on 29th July 2014.

1. **Membership Update**

1 member has renewed their membership.

1. **Zip Wire & U5’s play area**

Work is completed and is looking very good.

1. **Bike Racks**

Councillor Sharyn Wheale has confirmed that the bike racks have been ordered and that she is trying to establish a target date for installation.

1. **ANY OTHER BUSINESS**

Advance apologies for the next regular meeting were received from Isabella, Helen, Lisa and Natasha.

1. **NEXT MEETINGS (3rd Wednesday of the month)**

20th August

17th September

15th October

19th November

17th December