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| **1.** | **ATTENDANCE AND APOLOGIES FOR ABSENCE** | |
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|  | **PRESENT:** |  |
|  | **Committee Members:** |  |
|  | Sam Hallam Wright (SHW)  Isabella Paton (IP) | (Vice Chairman)  (Membership & Secretary) |
|  | Paula Clinch (PC) |  |
|  | Nigel Clinch (NC) |  |
|  |  |  |
|  | **Guests:** |  |
|  | Stephen Parker (SP) | (District Councillor) |
|  |  |  |
|  | **APOLOGIES:** |  |
|  | Simon Taylor (ST)  Natasha Barker (NB) | (Chairman)  (Treasurer) |
|  | Nicola Saunders (NS) |  |
|  | Phil Fahey (PF)  Jackie Fahey (JF)  George Woods (GW)  Helen Newman (HN) |  |

1. **AGREEMENT OF PREVIOUS MINUTES & MATTERS ARISING**

The minutes of the previous meeting were agreed by all as a true and accurate record of the meeting. The majority of matters arising were either completed, or covered by agenda items.

IP confirmed that Fleet Town Council were investigating getting the zip wire raised, but this was proving difficult due to the high costs associated.

1. **Financial Report**

The audit is ongoing.

1. **Events diary for rest of the year**
2. Hedge Laying – Committee members would met on Sunday 21st September to install some more stakes and one bank of hedging has been laid. The second bank of hedge will be left until 2015 due to the autumn having set in.
3. Environment & Faith Festival & Autumn Action day – The Environment & Faith Festival took place on Saturdays 27th September and the action day is planned for 18th October.
4. Skittles night – this was a good success. Fun and £180 was raised towards FOAF projects.
5. Pub Quiz – It was agreed that the pub quiz would be held on 25th January at 8pm. The pub was booked.
6. AGM – it was agreed that this be held on Monday 16th February at the community centre. It was suggested that someone from Fleet Future be invited to talk as guest speaker.

**Action Points**

* Book Community Centre for AGM & speak with Fleet Future
* Publicise pub quiz

1. **Benches**

The benches are now installed. IP has spoken to FTC about the location of the bench beside the pavilion and it was agreed that a diary of any adverse incidents be kept regarding the bench nearest to the pavilion. If it transpired that there were any anti-social events, then these could be reported to Fleet Town Council. ST had confirmed that the plaques have been ordered.

**Action Point**

* Plaques to be engraved and fitted.

1. **Development Plan**

Ongoing.

1. **Swings / Basketball Hoop**

Sam confirmed that FTC had agreed to pay £1050 towards the installation of the swings and basket ball hoop. This equipment can now be ordered. Isabella confirmed that she needed to investigate the tarmac for underneath the basket ball hoop, although this can be installed at a later date.

**Action Points**

* IP to order equipment and investigate tarmac

1. **Membership Update**

No new members in the last month. FOAF leaflet to be reviewed.

**Action Points**

IP to put leaflet review on agenda for next meeting.

1. **ANY OTHER BUSINESS**

It was noted that Lisa Nicholson had decided to resign from the Committee. The thanks of the Committee go to Lisa for all her work on the Committee.

1. **NEXT MEETINGS (3rd Wednesday of the month)**

19th November

17th December